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# PORTAL ONLINE PRIVACY POLICY

# **Scope of the Policy**

The policies and procedures detailed here apply to transactions made on our portal.

# **The Information We Collect**

This notice of disclosure regarding our information collection policies applies to all information collected or submitted on our portal.

#### **IP Addresses and Header Information**

Our servers, like many servers on the World Wide Web, log information site-wide regarding each user's IP address and/or domain name. This information is contained in an HTTP Header, and is passed to us each time a user requests a page or image from one of our sites. There is no personal information gathered by us or passed to us by the HTTP header.

#### Cookies

A cookie is a small text file that you may allow us (via your web browser settings) to place on your hard drive. It does not endanger your privacy, your computer, or the personal information stored there. Cookies are perfectly harmless and no web server on the Internet can retrieve cookie information unless it is the one that put it there.

#### The Way We Use Information

Now that we have discussed the information that we collect about you, we would like to explain what we do with it all.

#### **IP Addresses and Header Information**

Although the information passed to us in an HTTP header is of a non-personal nature, many of the things we can track are vital to our ability to bring you a high quality portal that you can enjoy and navigate easily. For example, we may use the information we gather from headers as a temporary identifier to store the history of a portal visit. We may also compile and use the data in the HTTP header and the IP address for marketing and strategic planning purposes.

#### **Personal Information**

If a user emails us regarding an issue, we will reply to the email with the intention of providing the information requested by the user. If a user fills out one of our forms regarding a question or request for information, we will reply to the request via email or phone. At no time will we sell or use your personal information for any other purpose whatsoever without also providing you an opportunity to opt out of or otherwise prohibit such unrelated uses. For details of our policy regarding acceptable uses of user email addresses, please see the Customer Email Policy below.

# Cookies

We may use cookie technology to recognize a returning user and maintain the user's individual settings, if applicable.

# **Customer Email Policy**

One of the most widely discussed facets of online privacy deals with unsolicited email messages known as SPAM. We do not SPAM our customers and recognize that it is a harmful and unwanted nuisance. We may, however, email our customers in response to requests for services and information. We may also periodically update our customers on our products and services.

# **Our Commitment to Data Security**

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online.

# Links to Other Sites

Our portal may provide links to external sites as a convenience to the user. The inclusion of any link does not imply our endorsement of any other company, its site, or the products and services it sells. We are not responsible for the privacy practices or the content of any other website.

#### Consent

Your use of this portal constitutes your consent to our collection and use of the information contained in this policy, subject to the terms and conditions set forth above.

#### **Contacting Us**

If you have any questions or concerns regarding our privacy policies and practices, please call 800.326.4842 or go to invtitle.com | nititle.com.